

## **RENTAL TERMS AND CONDITIONS**

1. The applicant, his/her organization and members are bound by the policy of the Permit, Rental Agreement, its Terms and Conditions, regulations and ordinances pertaining to the use of Wicker Memorial Park property.
2. The applicant, his/her organization, members and guests agree to release liability of injury to Wicker Memorial Park, North Township of Lake County IN and its employees.
3. Wicker Memorial Park and North Township of Lake County, IN will not assume responsibility for lost or damages to property.
4. All rentals are subject to inspection. Any permit may be revoked without refund for misrepresentation in the application or violation of terms and conditions concerning policy, ordinances, park rules, regulations and laws in the State of Indiana.
5. The applicant submitting the request must be 18 years of age or older and present during the entire rental.
6. Adequate adult supervision must be provided at all times. Rental applicants/groups may be required to hire additional security at the discretion of the park administrators. A minimum of 4 hours will be required at the \$40/hr security fee.
7. The use of sound systems, microphones, PA systems, including to but not limited to bands, instruments and DJ's are not permitted at any rental site. Pavilion building will be the only exception.
8. Loud, offensive, vulgar music or language are strictly prohibited and will result in your reservation being revoked and your event closed down without refund.
9. All buildings, shelters and stands do not have HVAC. Please plan your event accordingly.
10. **RAIN CREDIT:** If you do not have your picnic due to rain on the day of your reservation, you must contact the park office within 2 business days of your reservation to qualify for a rain credit. A rain credit will be issued to be used within one year of the original scheduled reservation.
11. **CANCELLATION:** Payments are non-refundable for any reason, including a pandemic. Wicker Memorial Park and North Township of Lake County, Indiana reserve the right to cancel without refund when deemed necessary.
12. Bounce houses must be rented through Backyard Bouncers. (219) 227-4644 for an additional fee. All other companies or personal bounce houses will be removed by the renter if found upon inspection.
13. Alcoholic beverages are NOT permitted on Wicker Memorial Park Property, except when an alcohol permit is purchased and indicated on your rental agreement at the time of your reservation.
14. Animals and/or pets are not allowed in the playground, splash pad or rental areas. Leashed dogs are allowed on the exterior walking trails.
15. Food trucks are not allowed at any rental site.
16. Fireworks, campfires, glass bottles are prohibited on Wicker Memorial Park grounds.
17. Wicker Memorial Park provided charcoal grills are only permitted for use with rental permits. Gas grills can be brought to your rental site if needed.
18. No driving or parking on the grass or in designated "no parking" areas; this includes loading/unloading purposes at your site.

19. The speed limit on access pathways to shelter and stand rental areas is 5 mph. Please take caution and place your hazards on when accessing your rental site.
20. There are limited parking spaces designated for shelters and stands. There will be no parking in the grass. Guests will have to walk to your rental area from parking lots. Plan accordingly.
21. No person shall engage in any commercial or for-profit enterprise including, but not limited to the offering of series, soliciting, selling, peddling any personal property, liquids, food, distribution of flyers, advertisement, peddling or vending any goods, wares, or merchandise.
22. No person shall injure, deface, destroy, foul or remove any part of the park, building, signage, equipment or property therein.
23. No more than (2) 10x10 pop up tents will be permitted for use at any rental sight. Tents must **NOT** be staked into the ground. Tent weights shall be used to secure tents at sites.
24. No volleyball nets, badminton nets or any item requiring staking in the ground will be permitted.
25. Rental reservations do not include admission into the Splash Pad.
26. Picnic tables inside the Pavilion, Breezeway and Stand Buildings must remain inside the buildings at all times.
27. All organized walk/runs and events open to the public are required to submit a Certificate of Insurance (COI) listing Wicker Memorial Park as additionally insured on your rental date. If the COI is not filed with the park office one month prior to your reservation, your reservations will be revoked without refund.
28. Banners, signage, campaign signs or any signage promoting your event or any community event cannot be placed in the park grounds prior to your event, unless otherwise stated as a North Township sponsored event. Yard signs that do not need to be staked will be permitted at your rental area during the times listed on your reservation permit. All signage including co-sponsored with North Township events will need prior approval before placing on the grounds or will be subject to removal at the time of your reservation.
29. Glitter/confetti and balloon releases are not permitted in any area of the park. This includes but is not limited to; party poppers, gender reveal cannons and table decorations.
30. All rental sites and buildings shall bag all trash and place it in provided trash cans and or next to them. All belongings and decorations (including the tape to secure them) will need to be removed by renters prior to their checkout time. Failure to do so will result in the renter being subject to paying additional fees up to 50% of their rental rate that will be invoiced after the rental.
31. If damage or any of these terms and conditions are violated. The renter will be subject to up to 50% of their rental rate and invoiced after the rental date.
32. Failure to pay invoiced fees accrued after the rental date, will be subject to a ban from further rentals/activities at Wicker Memorial Park.
33. Rental fees will be paid in full at the time of your reservation.
34. There will be a \$50 fee assessed for checks returned due to non-sufficient funds (NSF).