



Wicker Memorial Park  
8554 Indianapolis Boulevard  
Highland, IN 46322  
219-838-3420

## **2025 Rental Terms and Conditions**

1. The applicant, his/her organization and members are bound by policy of the Permit, Rental Agreement, its Terms and Conditions, regulations and ordinances pertaining to the use of Wicker Memorial Park property.
2. The applicant submitting a request must be a minimum of 18 years of age and present during the entire rental.
3. **ALL RENTALS ARE SUBJECT TO INSPECTION:** Any permit may be revoked for misrepresentation in the application or violation of terms and conditions of this application concerning policy, ordinances, rules, regulations, and laws of the State of Indiana. Wicker Park Staff will ask for identification from the applicant.
4. Adequate adult supervision must be provided at all times. Rental applicants/groups may be required to employ park approved security or law enforcement officers, at the discretion of the park.
5. The applicant, his/her organization, members, and guests agree to release the liability of injury to Wicker Memorial Park, North Township of Lake County, Indiana, and its employees caused through said use.
6. Wicker Memorial Park and North Township of Lake County, Indiana will not assume responsibility for lost or damaged property.
7. **Use of sound amplification systems, including but not limited to: Bands, D.J. or D.J. equipment, is PROHIBITED (excluding Pavilion).**
8. Loud, offensive, vulgar music or language are strictly prohibited and will result in your reservation being revoked and your event closed down without a refund.
9. All buildings, shelters, and stands do not have HVAC. Please, plan your event accordingly.
10. **Rain Credit: If you do not have your picnic due to rain on the day of your rental, you must contact the park office within 2 business days to qualify for the rain credit. A rain credit will be issued to be used within one year of the original scheduled reservation.**
11. Bounce houses must be rented through Backyard Bouncers. Call (219) 227-4644 for an additional fee. All other companies or personal bounce houses will be removed by the renter if found upon inspection.
12. Alcoholic beverages are NOT permitted on Wicker Memorial Park Property, EXCEPT when an alcohol permit is purchased and indicated on your rental agreement at the time of reservation.
13. Animals and/ or pets are not allowed in the playground, splash pad, or rental areas. Leashed dogs are allowed on the exterior walking trails.
14. Food Trucks are not allowed at any rental sites
15. Fireworks, campfires, and glass bottles are prohibited on Wicker Memorial Park grounds.
16. **Grills:** Wicker Memorial Park charcoal grills are only permitted for use with rental permits. Gas grills can be brought to your rental site if needed.

17. No person shall park a vehicle any place within the park other than in designated parking spots.

**Absolutely NO PARKING ON GRASS.**

18. The speed limit on access pathways to shelter and stand rental areas is 5 mph. Please take caution and place your hazards on when accessing your rental site.

19. No person shall engage in any commercial or for-profit enterprise including, but not limited to the offering series, soliciting, selling, peddling any personal property, liquids, food, distributions of flyers, advertisement, peddling or vending any goods, wares, or merchandise.

20. No person shall injure, deface, destroy, foul, or remove any part of the park, building, signage, equipment, or other property found therein.

21. Rental times: Monday – Thursday 10:00am-7:00pm / Friday – Sunday & Holidays 11:00am-7:00pm

22. No more than (2) 10x10 pop up tents will be permitted for use at any single rental site. Tents must NOT be staked into the ground. Tent weights shall be used to secure tents at sites.

23. No volleyball nets, badminton nets or any item requiring staking in the ground will be permitted.

24. **Rental reservations do not include admission to the Splash Pad.**

25. Picnic tables inside the Pavilion, Breezeway, and Stand buildings must remain inside the buildings at all times.

26. **All organized walks/ runs and events open to the public are required to submit a Certificate of Insurance (COI) listing Wicker Memorial Park as additionally insured on your rental date.** If the COI is not filed with the park office one month before your reservation, your reservation will be revoked without a refund.

27. Max people allowed at each location: **Pavilion: 300, Breezeway: 80, Stands: 75, Shelters: 60 and Picnic Area: 70**

28. **Banners/Signage** can only be placed at the rental site on the day of the rental. Signage/banners are not allowed at any other locations of the park property without consent from the Park Office.

Signage/banners are subject to approval by the Park Office at least 7 business days prior to the event to ensure it does not contain any inappropriate/offensive language and/or graphics.

29. Glitter and/or confetti are not permitted in any area of the park. This includes, but is not limited to: party poppers, piñatas, gender reveal cannons and/or balloons, and table decorations.

30. All rental sites and buildings shall bag all trash and place it in provided trash cans and / or next to them. All belongings and decorations (including tape to secure) will need to be removed by renters prior to their checkout time. Failure to do so will result in the renter being subject to pay additional fees up to 50% of their rental rate that will be invoiced after the rental.

31. If damage or any of these terms and conditions are violated. The renter will be subject to pay up to 50% of their rental rate invoiced after the rental date. Failure to pay invoiced fees accrued after rental date will be subject to a ban from rental/activities at Wicker Memorial Park.

32. Rental Fees will be paid in full at the time of your reservation.

33. There will be a \$50.00 fee assessed for checks returned due to non-sufficient funds (NSF).

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Authorized Signature

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Date